

## **Administration and Collection Charges**

### **1<sup>st</sup> January 2026 – 31<sup>st</sup> December 2026**

Charges shown for the following request are quoted exclusive of VAT and should be received prior to any request being carried out.

Charges are per Agreement. However, for customers requesting information for more than four (4) Agreements, please refer to Contract Support for a fixed fee covering all charges.

Customers are asked to note that in addition to the fees listed below PACCAR Financial PLC reserves the right to charge to the customer compensatory interest where any amendment to an Agreement results in loss of income to PACCAR Financial PLC. This charge will be in addition to the fixed fee and must also be paid prior to any request being carried out. Calculation of any additional interest payable will be made at the time of application on an Agreement by Agreement basis.

In the event that changes are requested to the term or rental schedule of the Agreement, PACCAR Financial PLC reserves the right to re-price the Agreement in line with any perceived change of risk.

<b>Type of Request</b>	<b>Charge (excluding VAT)</b>
Auditors Letter for confirmation of outstanding rentals/balance information.	£50.00 per agreement
Copy Agreements	£10.00 per copy
Copy Invoices	£10.00 per copy
Collections Activity (Arrears Letters / Reminders / Telephone calls)	£10.00 per call / letter sent / received
Dishonoured / Rejected Payments (i.e. cheque, direct debit, standing order)	£50.00 per incident
Novation of Agreement(s)	£150.00 per agreement
Rescheduling of Agreement(s)	£150.00 per agreement
Rescheduling of Rental Dates (change of payment date)	£75.00 per agreement
Moratorium Request (temporary suspension of payments)	£100.00 per request Plus £50.00 per agreement that is rewritten
Settlement/Early Termination Quotations.	For Non-Cancellable Agreements (e.g. Operating or Finance Lease) £100.00 per asset request. For Cancellable Agreements (e.g. Hire Purchase/ Variable Rate Hire Purchase / Contract Purchase) £50.00 per asset request

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Any Penalty Charges (when notice received by PACCAR Financial PLC)	£60.00 per Penalty Notice plus actual fixed penalty fine
Change of Address	£25.00 per change
Change of Bank	£10.00 per mandate
Tracing you if you move without notifying us	£150.00 per customer
Locating the goods if they are not at the address given by you	£350.00 per vehicle
Late Payment Charges	Additional interest will be charged on overdue payments at 12% per annum calculated on a daily basis.
General Collections Charge	In the event of termination due to customer default a general collections charge of 12% of the outstanding balance will be charged to the account of the customer. In the event PACCAR costs exceed this value the full cost will be applied to the account of the customer.
Early Return of a Vehicle on an Operating Lease Agreement	In the event that an Agreement is terminated prior to the anticipated maturity date of the lease, PACCAR Financial PLC will incur additional costs which will be passed on to the customer:  £7.00 per vehicle per day to a maximum charge of £600.00 (or 90 Days) for vehicle storage costs. These costs will not be applied to vehicles returning on their contracted return date. Remarketing Fee £100.00 per vehicle
End of Lease Inspection Charges	In the event that 48 hours notice (excluding weekends) is not given to PACCAR Financial PLC that a vehicle is not fit for inspection on the agreed date or is not at the notified location for the inspection a charge as (detailed below will be made to the customer. £385.00 for a 2 axle vehicle inspection, £400.00 for a 3 axle vehicle inspection, £450.00 for a 4 axle vehicle inspection £200.00 for a Crane inspection, £350.00 for a Trailer Inspection £200.00 for Tail Lift inspection
Copy Set of V5 Docs	As per terms and conditions

The above list is not exhaustive. Please note that there may be an additional charge for the provision of any contractual information/amendment requests that are not shown above, dependent on the cost factor to PACCAR Financial PLC. If you need any further information, please contact Sales or Contract Support on 0845 603 6175.

These charges are valid for the period 1st January 2026 - 31st December 2026 and are reviewed annually or as required by PACCAR Financial PLC.